



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: René Bobadilla, P.E., City Manager

BY: Michael Solorza, Finance Director
Brad Keller, Chief of Police

SUBJECT: Request to Purchase Desktop Computers for Essential Public Safety Services

DATE: October 27, 2021

RECOMMENDATION (S):

It is recommended that City Council approve the purchase of desktop computers in an amount not to exceed \$81,125 by utilizing existing Asset Forfeiture funds.

FISCAL IMPACT

The total estimated amount of this purchase shall not exceed \$81,125. Sufficient funds for this expenditure are available in account code: 230-99-847-6010.50 (Asset/Drug Enforcement – Non-Departmental – Justice Department – Computer Hardware). Staff will process a budget adjustment to move funding to the appropriate account with the Asset Forfeiture fund. This fund has sufficient appropriations for this purchase, therefore a budget amendment is not needed.

This action is required to meet spending rules for Asset Forfeiture Funds. Approval of the expenditure amount up to \$81,125 in Asset Forfeiture funds will allow staff to conduct research on the types of computers and an appropriate and qualified vendor.

BACKGROUND

The Police Department is requesting to replace aging desktop computers. Information Technology Division staff members conducted an inventory check to determine which computers required replacement due to reaching their life expectancy. The aging computers have slow response times which has increased service hours and lowered productivity of Police Department personnel. The inventory review found that all computers needed replacement.

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If this purchase is approved, the Police Department would have access to sufficient funds to replace all necessary computers within the Department's four (4) divisions.

ANALYSIS

Staff will conduct research and acquire quotes to find the most economical method of purchase from a qualified vendor. .

SUMMARY

Staff recommends that the City Council authorize the purchase of sixty-three (63) desktop computers in the amount not to exceed \$81,125, using Asset Forfeiture Funds (Account No. 230-99-847-6010.50).

ATTACHMENT (S):

None.